

	<b>Procedure</b>
	<b>Policy Category: Governance, Management &amp; Administration</b>
	Date Created: November 2016
	<b>Procedure Name: Service Philosophy Review</b>

The purpose of this operational policy is to ensure we have a philosophy statement that accurately reflects our centre and that we have service review procedures.

## Position Statement

Our Centre's/Service philosophy guides our operation and is central to all other policies. We consult with our staff and parents/families during our self-review processes.

## Detail

1. Our centre's philosophy statement is finalised in consultation with parents and staff. It is displayed on our key documentation including enrolment materials, our policy manual and our website.
2. When designing or reviewing policies, we check them to ensure they fit with our philosophy.
3. Our centre undertakes an annual service review process in consultation with staff, parents and other key stakeholders. This review process examines all aspects of the centre's governance, strategic and operational performance and includes the extent to which these elements align with our philosophy and reflect the intent of the Education (Early Childhood Services) Regulations 2008, Te Whāriki (2017) and NELP objectives.

<b>Authorised:</b>	
<b>Date:</b>	
<b>Review Date:</b>	Term 2 2022
<b>Consultation Undertaken:</b>	